



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

SENIOR INSURANCE RATE ANALYST

\$5,309 - \$6,451

MARKET CONDUCT DIVISION

FIELD RATING & UNDERWRITING BUREAU

SAN FRANCISCO, SACRAMENTO or LOS ANGELES

RESPONSIBILITIES:

The Field Rating & Underwriting Bureau is seeking an individual to serve as a Senior Insurance Rate Analyst (SIRA) to lead on-site rating and underwriting examinations, involving all lines of insurance, of the largest and most complex California licensed insurers in order to protect the insurance consumer from unfair practices, ensure compliance with California law, and to promote competition and fairness in the insurance marketplace. The SIRA must be technical expert and an information resource for all other Department staff, possessing a superior knowledge of insurance laws and insurer products, practices, and procedures. Specific duties include but are not limited to: leading a team of analysts to conduct and report the findings of examinations of insurer sales, marketing, advertising, rating, risk selection, and policy termination practices; training and assessing the productivity and accuracy of lower level analysts; leading the collection and analysis of insurer data, and reviewing company rules, rates, policies, and procedures both for examination purposes and to track industry trends; communicating exam activities and results to supervisor and working with supervisor to handle bureau administrative and examination requirements and to conduct special projects; leading interactions with insurer and Department staff to determine if actions taken by the insurer are in accordance with the insurer's rules, filings, and policies, and in compliance with California insurance law. The SIRA recommends and participates in enforcement actions.

TRAVEL IS REQUIRED, BOTH IN-STATE AND OUT-OF-STATE.

DESIRABLE QUALIFICATIONS:

- Ability to provide direction, leadership, training, and to communicate effectively;
- Ability to analyze problems effectively and to complete work on time, correctly, and completely;
- Demonstrated superior knowledge of insurance laws and procedures.

WHO MAY APPLY:

Applications will be accepted from current State employees at the Senior Insurance Rate Analyst level, those within transfer range, or those with list eligibility. Training and Development Assignments may be considered. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. Surplus candidates must attach a copy of their letter. ***All applicants must clearly indicate the basis of their eligibility (i.e., SROA, surplus, reemployment, reinstatement, transfer, list eligibility or Training and Development Assignment) on the state application.***

APPLICATION PROCEDURE:

Send a completed standard State of California application to Teresa Foster, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **PLEASE INDICATE "#413-222-4435-004" ON THE STATE APPLICATION ALONG WITH LOCATION PREFERENCE.** APPLICATIONS RECEIVED WITHOUT THE ABOVE INFORMATION MAY NOT BE CONSIDERED FOR REVIEW. For additional information, please call (916) 492-3423.

FINAL FILING DATE: July 12, 2013 - Close of Business 5:00 p.m.

NOTE: Interested individuals must submit their application in order to be considered for this position.

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD